



"People
helping people
help
themselves"

Mitchell E. Daniels, Jr., Governor
State of Indiana

Division of Mental Health and Addiction
402 W. WASHINGTON STREET, ROOM W353
INDIANAPOLIS, IN 46204-2739
317-232-7800
FAX: 317-233-3472

Anne Waltermann Murphy, Secretary

December 31, 2009

To: Indiana ATR Providers

From: Eric Scott, Program Director
Indiana Access to Recovery

Re: Memo 029 – ATR/Gambling Resource Network Integration

A valuable partnership with the Division of Mental Health and Addiction's Gambling Section has resulted in the addition of the South Oaks Gambling Screen (SOGS) and Gambling Referral to the ATR Recovery Consultation scope of work. Beginning January 8, 2010, all Recovery Consultation agencies will be required to complete a SOGS on all new and current clients. Each RC agency sent at least one representative to the gambling training held on December 18, 2009 to learn about problem gambling and receive training on changes in RC policy and procedure. Important gambling resources including the PowerPoint from that training and the SOGS tool have been posted to SharePoint in the Shared Documents folder titled "Gambling Resource Network". This policy memo will outline the policy and procedure changes that will come from this gambling integration, and identify the forms impacted by these changes.

Policy and Procedure Changes- Effective January 8, 2010

- All RC agencies must complete a SOGS on new and current clients. The client should be present during the administration of the SOGS and the RC has the choice to complete the SOGS on paper or enter it directly into the WITS system. *Please see the Gambling Training PowerPoint for guidance on inputting SOGS information into WITS.*
 - o For new clients, the SOGS should be administered during the intake interview. The RC should decide on the most appropriate time during the intake for administration the SOGS.
 - o For current clients, the SOGS should be administered during the next personal contact. Once the WITS system is updated (1/8/10), a SOGS will be required for each client prior to the creation of new referrals or vouchers.
 - o RCs should create a voucher for the SOGS and Gambling Referral (if necessary) separate from the RC voucher and select the Plan/Program titled "Gambling" (not ATR). Once the SOGS tool has been administered, the RC can bill one (1) unit of SOGS Screening for that client which is reimbursed at \$20.
- If a client scores a three (3) or higher on the SOGS assessment, the RC is expected to refer the client to a gambling treatment provider. *Please see SharePoint for an updated list of Endorsed Gambling Treatment Providers and refer to the Gambling Training PowerPoint for guidance on completing a gambling referral in WITS.*
 - o The RC should ask the client if they would like to be referred to a gambling provider if they receive a score higher than 3 on the SOGS.
 - o If the client would like to be referred, the RC should show the client the list of endorsed gambling providers in the county and allow the client to choose where they would like to receive services.
 - o The RC should then call the provider and inform them that they have an ATR client that would like to be referred in for gambling treatment. Please notify the provider during the

initial phone call that you will need to obtain the client's DARMHA identification number once the client has completed a gambling intake.

- In order to bill and receive payment for a gambling referral, the DARMHA identification number obtained from the gambling treatment provider must be entered into the first page of the Client Profile in WITS where it asks for the IBHAS id. This field will eventually be called DARMHA id.
- Additionally, a Consent and Referral should be created for "Non-System Agency" with the endorsed gambling treatment provider name specified. *Please see the Gambling PowerPoint for details on this procedure.* Vouchers should *not* be attached to the referral as it is only created for ATR tracking purposes.
- Once confirmation of the referral has been obtained, the RC agency can bill for one (1) unit of gambling referral which is reimbursed at \$15.
- Please note that gambling treatment funds are provided by a funding source outside of ATR. Endorsed gambling treatment providers will make a determination on funding for gambling treatment at enrollment. Most ATR clients should qualify for this funding, but funding can only be verified by endorsed gambling providers, not ATR Recovery Consultants.

The changes to the RC scope of work have impacted the following forms. *New forms should be used for all clients beginning January 8, 2010, but have already been posted to SharePoint:*

- **INATR 009 Release of Information:** Now has SOGS as one of the information options. Please be cognizant of this change when creating a new consent in WITS.
- **INATR 008 Individualized Recovery Plan:** Now has SOGS as one of the RC services offered. Additionally, changes have been made based on the new RC Administration category.
- **INATR 005-RC Client Contact Log:** Now has SOGS as one of the RC service options. Please make sure that all clients have a contact log entry for the SOGS if the agency plans to bill for administration of the SOGS tool.
- **ATR Rate Sheet:** The addition of the two new gambling services, including SOGS Screening and Gambling Referral, will be added to the next version of the ATR Rate Sheet.
 - SOGS Screening = 1 unit per client reimbursed = \$20
 - Gambling Referral = 1 unit per client reimbursed = \$15 (billed only for clients with a SOGS score of 3 or more and a verified referral to an endorsed gambling treatment provider)

Please review the above policy and procedure changes, along with pertinent gambling materials, before the January 8, 2010 implementation date. This will ensure that you are prepared for the gambling integration, which will allow you to better address the needs of your clients. Please contact April Schmid, April.Schmid@fssa.in.gov or 317-234-0902, if you have questions about the gambling integration.

Thank you,



Eric Scott

Program Director

Indiana Access to Recovery, Division of Mental Health and Addiction

Cc: Diana Williams

